



## Board of Director's Meeting Minutes

Monday, August 11, 2025 at 6:30 PM

Three Lakes Ed Coop Boardroom

### 1. Opening of Meeting

A. Call to Order

B. Roll Call

[Roll Call - July 2025.pdf](#) 

All BOD members attended. Others in attendance were, Kathy Mickelson and Ted Hessong-USD420 Superintendent

C. Election of Officers

Motion to nominate Jamie Bowman as BOD President.

*Moved by:* Jim Lohmeyer

*Seconded by:* Stephanie Anderson

**Passed Unanimously**

Motion to nominate Jennifer Hamlet as BOD Vice President.

*Moved by:* Jamie Bowman

*Seconded by:* Jennifer Hamlet

**Passed Unanimously**

D. Approval of Agenda

Motion to approve the agenda, as presented.

*Moved by:* Jamie Bowman  
*Seconded by:* Jamie Sowers

**Passed Unanimously**

## **2. Consent Agenda**

- A. Approval of Minutes

[Board of Director's Meeting - Jul 14 2025 \(1\).pdf](#) 

[Spc BOD Mins 7-31-25.pdf](#) 

- B. Approval of Warrant Register/Payables

[August Check Register.pdf](#) 

- C. Approval of PDC Plans and Points

- D. Approval of Consent Agenda

Motion to approve the consent agenda, as presented.

*Moved by:* Jamie Bowman  
*Seconded by:* Chelsey Masenthin

**Passed Unanimously**

## **3. Executive Session**

- A. Matters Relating to Personnel Issues Executive Session

Motion for the board go into executive session for a period of five minutes to discuss matters related to non-elected personnel with Ted Hessong present. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 6:41 in the boardroom.

*Moved by:* Jamie Bowman  
*Seconded by:* Jim Lohmeyer

**Passed Unanimously**

The meeting returned to open session at 6:41 p.m.

Motion to to continue the executive session an additional ten minutes at 6:41 p.m. with Ted Hessong, Michelle Heiman and Kathy Mickelson present, for the purpose of discussing matters relating to personnel. The meeting will return to open session at 6:51 p.m.

*Moved by:* Jamie Bowman

*Seconded by:* Jamie Sowers

**Passed Unanimously**

The meeting returned to open session at 6:51 p.m.

Motion to to continue the executive session an additional two minutes at 6:51 p.m. with Michelle Heiman and Kathy Mickelson present, for the purpose of discussing matters relating to personnel. The meeting will return to open session at 6:53 p.m.

*Moved by:* Jamie Bowman

*Seconded by:* Jim Lohmeyer

**Passed Unanimously**

The meeting returned to open session at 6:53 p.m.

- B. Action on Items Discussed in Closed Session  
-No action

#### **4. Financial Information/Discussion**

- A. [FY26 TLEC YTD Revenue & Expenses -JULY 2025- Sheet1.pdf](#)



[YTD Activity Fund July2025.pdf](#) 

[3 YR Rev Exp Sheet 2025-26- July.pdf](#) 

[JULY 2025 TREASURER'S REPORT.pdf](#) 

Financials were discussed. The YTD Revenue & Expenses-July 2025 was presented.

#### **5. District Consultation**

A. ESI Forms- Approve

[TLEC GAAF ESI Form.pdf](#) 

Motion to approve the ESI forms applicable to Frameworks, Lakeside and Next Step programs, as presented.

*Moved by:* Jamie Bowman

*Seconded by:* Chelsey Masenthin

**Passed Unanimously**

B. Email Retention Policy-Approve

[DRAFT TLEC Email Retention Policy.pdf](#) 

Motion to approve the TLEC Email Retention Policy for addition to the TLEC PPP and website, as presented.

*Moved by:* Jamie Bowman

*Seconded by:* Jamie Sowers

**Passed Unanimously**

C. School Attendance Officer- Approve

Motion to appoint Tony Heward as the School Attendance Officer of TLERC for the 2025-26 school year.

*Moved by:* Jamie Bowman

*Seconded by:* Jim Lohmeyer

**Passed Unanimously**

D. 2025-26 KSDE- 620 Interlocal Budget- Approve

[25-26 KSDE Interlocal Budget.pdf](#) 

Motion to adopt the 25-26 Interlocal 620 Budget, as presented.

*Moved by:* Jamie Bowman

*Seconded by:* Jamie Sowers

**Passed Unanimously**

## 6. Superintendents'/Board Member Discussion Items

### A. B-O-Y Inservice

[BOY Inservice 2025 Report.pdf](#) 

TLEC B-O-Y Inservice overview.

## 7. Executive Session

### A. Matters Relating to Student Issues Executive Session

*-The BOD chose to forego the Student Issues executive session.*

### B. Matters Relating to Personnel Issues Executive Session

*-Personnel Changes*

[Personnel Changes- 2025-26 - August \(1\).pdf](#) 

*-Liquidated Damages*

Motion for the board go into executive session for a period of of ten minutes with Ted Hessong and Michelle Heiman present, to discuss matters related to non-elected personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7:25 p.m. in the boardroom.

*Moved by: Jamie Bowman*

*Seconded by: Jamie Sowers*

**Passed Unanimously**

The meeting returned to open session at 7:25 p.m.

Motion for the board to continue the executive session for a period of of ten minutes with Ted Hessong and Michelle Heiman present, to discuss matters related to non-elected personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7:35 p.m. in the boardroom.

*Moved by: Jamie Bowman*

*Seconded by: Jim Lohmeyer*

**Passed Unanimously**

The meeting returned to open session at 7:35 p.m.

C. Matters Relating to Negotiations Executive Session

Motion for the board go into executive session for a period of five minutes with Ted Hessong and Michelle Heiman present, to discuss matters related to employer/employee negotiations. Justification of the executive session is to protect the privacy interests of the cooperatives right to the confidentiality of it's negotiating position and the public's interest. The meeting will return to open session at 7:41 in the boardroom.

*Moved by: Jamie Bowman*

*Seconded by: Chelsey Masenthin*

**Passed Unanimously**

The meeting returned to open session at 7:41 p.m.

D. Action on Items Discussed in Closed Session

Motion to approve the Aug 2025 Personnel Changes, as presented.

*Moved by: Jamie Bowman*

*Seconded by: Jamie Sowers*

**Passed Unanimously**

**8. Closing of Meeting**

A. Adjournment

Motion to adjourn the meeting.

*Moved by: Jamie Bowman*

*Seconded by: Chelsey Masenthin*

**Passed Unanimously**