



Board of Director's Meeting Minutes

Monday, July 14, 2025 at 6:30 PM

Three Lakes Ed Coop Boardroom

1. Opening of Meeting

A. Call to Order

B. Roll Call

TLEC Board Members

Stephanie Anderson

Jim Lohmeyer

Julie Sowers (Alternate)

Jamie Bowman

Chelsey Masenthin

Others

Michelle Heiman, Assistant Director

Dee Wiley, Board Clerk

Public

Josh Atchison, TLEC Psych/TLEC Union President

Sherry Edmiston, TLEC-SPED Support Specialist

C. Approval of Agenda

Motion to approve the agenda as presented.

Moved by: Jamie Bowman

Seconded by: Jim Lohmeyer

Passed Unanimously

2. Consent Agenda

- A. Approval of Minutes
Motion in item D.
- B. Approval of Warrant Register/Payables
Motion in item D.
- C. Approval of PDC Plans and Points
Motion in item D.
- D. Approval of Consent Agenda
Motion to approve Consent Agenda, items A-D as presented.

Moved by: Jamie Bowman

Seconded by: Jim Lohmeyer

Passed Unanimously

3. Public Comment

Public comment by Sherry Edmiston.

4. Financial Information/Discussion

- A. Financial Reports
The TLEC YTD 3 Year Rev,Exp, and Cash Reserve comparison report was presented. Further financial reports are available.

5. Annual Organizational Meeting Actions

- A. Establish TLEC meeting dates, times & location-Approve
Motion to establish and approve the resolution to set BOD meeting, dates, times, and location as presented.

Moved by: Jamie Bowman

Seconded by: Chelsey Masenthin

Passed Unanimously

Motion to change the October 2025 meeting date to October 14, 2025. (Due to TLEC- Certified Personnel inservice on 10/13/25.)

Moved by: Jamie Bowman

Seconded by: Jim Lohmeyer

Passed Unanimously

B. Establish Petty Cash Limit for 2025-26-Approve

Motion to establish and approve the TLEC Petty Cash limit @ \$1500.00 for the 2025-26 fiscal year.

Moved by: Jamie Bowman

Seconded by: Jamie Sowers

Passed Unanimously

C. Appointments 2025-26-Approve

Motion to approve the 2025-26 Appointments, as presented.

Moved by: Jamie Bowman

Seconded by: Jamie Sowers

Passed Unanimously

D. Depository for TLEC Funds-Approve

Motion to approve Citizens State Bank to continue as depository for TLEC funds.

Moved by: Jamie Bowman

Seconded by: Stephanie Anderson

Passed Unanimously

E. Official Newspaper-Approve

Motion to approve Osage County Herald as the official newspaper for TLEC.

Moved by: Jamie Bowman

Seconded by: Jim Lohmeyer

- F. Authorize Treasurer to Invest/Withdraw Idle Funds in Consultation with the Director.-Approve
Motion to approve authorization for the Treasurer to invest/withdraw idle funds in consultation with the administration.

Moved by: Jamie Bowman

Seconded by: Chelsey Masenthin

Passed Unanimously

- G. Authorize Clerk to pay bills prior to TLEC BOD meetings on bills which a discount can be taken or a penalty avoided if paid prior to the TLEC BOD meeting.-Approve
Motion to approve authorization for the Clerk to pay bills prior to TLEC BOD meetings for discount purposes, or to avoid penalty.

Moved by: Jamie Bowman

Seconded by: Jamie Sowers

Passed Unanimously

- H. Waiver of GAAP-Approve

Motion to approve and adopt the Waiver of GAAP resolution.

Motion to approve the Waiver of GAAP, as presented.

Moved by: Jamie Bowman

Seconded by: Jamie Sowers

Passed Unanimously

- I. Home Rule Resolution-Approve

Motion to approve the Home Rule Resolution.

Motion to approve and adopt the Home Rule Resolution, as presented.

Moved by: Jamie Bowman

Seconded by: Jennifer Hamlet

Passed Unanimously

- J. Establish Mileage Reimbursement Rate 25-26-Approve
Motion to establish the mileage reimbursement rate at .70/mile for the 2025-26 fiscal year.

Moved by: Jamie Bowman

Seconded by: Jim Lohmeyer

Passed Unanimously

- K. Destruction of Records-Approve
Motion to approve the Destruction of Records Resolution, as presented.

Moved by: Jamie Bowman

Seconded by: Stephanie Anderson

Passed Unanimously

6. District Consultation

- A. 2025-26 TLEC Policy, Practices & Procedures/ TLEC Handbooks-Approve

Motion to rescind all organizational policy actions made during July 2024, and adopt all amended and current written policies and handbooks (with noted amendments) for the 2025-26 school year.

Moved by: Jamie Bowman

Seconded by: Jim Lohmeyer

Passed Unanimously

- B. USD 454 Lease Addendum (Frameworks, Lakeside, Next Step)-
Approve

Motion to approve the USD 454 Lease Amendment, as
presented.

Moved by: Jamie Bowman

Seconded by: Chelsey Masenthin

Passed Unanimously

- C. USD 287 PreK MOU 25-26-Approve

Motion to approve the 2025-26 USD 287 PreK MOU as
presented.

Moved by: Jamie Bowman

Seconded by: Jamie Sowers

Passed Unanimously

- D. SEKED 2025-26 Contract(s)-Approve

Motion to approve the 2025-26 SEKED service contract(s), as
presented.

Moved by: Jamie Bowman

Seconded by: Jim Lohmeyer

Passed Unanimously

- E. MV1 Disposal- Approve

Motion to approve the sale of the MV1 vehicle to Tracie
Hughes as presented.

Moved by: Jamie Bowman

Seconded by: Jamie Sowers

Passed Unanimously

- F. Longevity Payments 2025-26-Approve

Motion to approve the 2025-26 Longevity payments, as

presented.

Moved by: Jamie Bowman

Seconded by: Jamie Sowers

Passed Unanimously

G. June 2025 Policy Updates- Approve

Motion to approve the June BOD policy updates as presented.

Moved by: Jamie Bowman

Seconded by: Jennifer Hamlet

Passed Unanimously

H. TLEC Calendar (updated)-Approve

Motion to approve the updated TLEC calendar as presented.

Moved by: Jamie Bowman

Seconded by: Jamie Sowers

Passed Unanimously

I. KSSB Service Contract 2025-26

The 2025-26 KSSB Service Contract was presented as information.

J. Acellus 2025-26

Acellus is used at the Frameworks program, throughout the coop for core replacement and other curriculum needs. The Acellus BASIC {no longer available} contract 24-25 price per student license was \$25/student @ 350 licences (\$8750). 2025-26 Acellus GOLD pricing is quoted at \$790/student. Due to the increase in cost, at this time TLEC plans to purchase 10 licenses for use by the Frameworks program only. Following discussion at the SAC meeting, TLEC administration will verify that there are no other lower cost options or grants available through Acellus that would allow for the purchase of increased licenses without the originally quoted cost associated. The BOD noted the importance of curriculum

replacement tools to our certified staff.

7. Superintendents'/Board Member Discussion Items

- A. 2024-25 IDEA / Gifted File Review
USD 420 and USD 454 will need a DCAP to resolve issues from the latest IDEA / Gifted file review (23-24 data). PD has been incorporated into upcoming trainings to address the issues that arose from the review. The USD 456 file review passed review.

8. Executive Session

- A. Matters Relating to Student Issues Executive Session
Motion to enter executive session at 7:34 p.m. for a period of time not to exceed five minutes with the board and administration present, for the matters relating to student issues. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7:39 p.m. in the TLEC boardroom.

Moved by: Jamie Bowman

Seconded by: Chelsey Masenthin

Passed Unanimously

Meeting returned to open session at 7:39 p.m.

- B. Matters Relating to Personnel Issues Executive Session
Motion to enter executive session at 7:40 p.m. for a period of time not to exceed five minutes with the board and administration present, for the matters relating to student issues. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7:45 p.m. in the TLEC boardroom.

Moved by: Jamie Bowman

Seconded by: Jamie Sowers

Passed Unanimously

The meeting returned to open session at 7:45 p.m.

Motion to continue the executive session with the board and administration present for an additional five minutes at 7:45 p.m. for the purpose of discussing matters relating to personnel. The meeting will return to open session at 7:50 p.m. in the TLEC boardroom. The meeting returned to open session at 7:50 p.m.

Moved by: Jamie Bowman

Seconded by: Chelsey Masenthin

Passed Unanimously

The meeting returned to open session at 7:50 p.m.

Motion to continue the executive session with the board and administration present for an additional ten minutes at 7:50 p.m. for the purpose of discussing matters relating to personnel. The meeting will return to open session at 8:00 p.m. in the TLEC boardroom. The meeting returned to open session at 8:00 p.m.

Moved by: Jamie Bowman

Seconded by: Jennifer Hamlet

Passed Unanimously

The meeting returned to open session at 8:00 p.m.

Motion to continue the executive session with the board and administration present for an additional five minutes at 8:00 p.m. for the purpose of discussing matters relating to personnel. The meeting will return to open session at 8:05 p.m. in the TLEC boardroom. The meeting returned to open session at 8:00 p.m.

Moved by: Jamie Bowman

Seconded by: Jim Lohmeyer

Passed Unanimously

The meeting returned to open session at 8:00 p.m.

C. Matters Relating to Negotiations Executive Session

Motion to enter executive session with the board and administrators present beginning at 8:05 p.m. for a period of time not to exceed ten minutes for the matters relating to negotiations. Justification of the executive session is to protect the privacy interests of the cooperative's right to the confidentiality of its negotiating position and the public's interest. The meeting will return to open session at 8:15 p.m. in the TLEC boardroom.

Moved by: Jamie Bowman

Seconded by: Jim Lohmeyer

Passed Unanimously

The meeting returned to open session at 8:15 p.m.

D. Action on Items Discussed in Closed Session

Motion to approve the personnel changes, as presented.

Moved by: Jamie Bowman

Seconded by: Jamie Sowers

Passed Unanimously

Motion to accept Caroline Green's resignation.

Moved by: Jamie Bowman

Seconded by: Jamie Sowers

Passed Unanimously

9. Adjournment

Motion to adjourn the meeting.

Moved by: Jamie Bowman

Seconded by: Jennifer Hamlet

Passed Unanimously

10. Opening of Meeting

A. Call to Order

The Board President made a motion to reconvene the TLEC BOD meeting at 8:20 p.m. for the purposes of taking action on an item (unintentionally omitted) discussed in closed session.

Moved by: Jamie Bowman

Seconded by: Jim Lohmeyer

Passed Unanimously

11. Action on Items Discussed in Closed Session

Motion to waive liquidated damages for Zackary Green.

Moved by: Jamie Bowman

Seconded by: Jim Lohmeyer

Passed unanimously

12. Adjournment

Motion to adjourn the meeting.

Moved by: Jamie Bowman

Seconded by: Jennifer Hamlet

Passed Unanimously