

**THREE LAKES EDUCATION COOPERATIVE
BOARD OF DIRECTORS MEETING
December 9, 2024**

1. Opening of Meeting

A. Call to Order

Jennifer Hamlet called to order the Three Lakes Educational Cooperative Board of Directors meeting at 6:30 p.m. on Monday December 11, 2024 at the Three Lakes Educational Center conference room.

B. Roll Call

The following individuals were present:

BOARD MEMBERS

Ryan Sink
Jim Lohmeyer
Jennifer Hamlet
Tanner Black
Jamie Bowman (Absent)
Eric Struttman (Absent)

OTHERS:

Caroline Green, Director
Michelle Heiman, Assistant Director
Dee Wiley, Board Clerk

Roxanne Wendt

C. Approval of Agenda

Jennifer Hamlet made a motion to approve the agenda as presented. Motion was seconded by Jim Lohmeyer and passed unanimously.

2. Consent Agenda

- A. Approval of Minutes
- B. Approval of Warrant Register/Payables
- C. Approval of PDC Plans and Points
- D. Approval of Consent Agenda

Jennifer Hamlet made a motion to approve the consent agenda as presented. Motion was seconded by Ryan Sink and passed unanimously.

3. Public Comment

- *No public comment*

4. Financial Information/Discussion

- A. Financial reports were presented. At this time 70% of budgeted expenses remain, which is comparable to previous years taking into account our payroll schedule change. Revenue receipts are higher than previous years at this time, due to IDEA VI-B funds being drawn down earlier this fiscal year. Prior years, show those funds arriving in January or February. Flow through funds- Categorical Aid payments are scheduled to be deposited on 12/16/24. TLEC has asked that districts forward those funds to TLEC asap after receipt. Cash balances are predicted to hit a low in February due to revenue timelines. TLEC administration has asked that if possible, member districts send the March local assessment (or partial local assessment) early. Upcoming maintenance expenses were discussed. Estimations regarding a 5th assessment will be presented in January.

5. District Consultation

- A. The mini bus is scheduled to be delivered on 12/10/24. The purchase price of the mini bus is \$109,900. Lease terms are 60 months at 4.75% interest, beginning in January 2025.
- B. A quote from Zones to replace (40) chromebooks that have aged out, and are replaced on a rotating basis, will be presented as information to the BOD. Replacement costs are covered in the current FY 2024 technology budget.

6. Superintendents'/Board Member Discussion Items

- A. Consensus from member districts regarding Blended OT, is that districts will handle all payments of overtime for shared employees.
- B. Local Contribution Special Education Aid funds will be presented to the BOD. Final figures were higher than initial estimations. Funds are scheduled to be deposited on or around 1/15/25.

- C. Districts 287, 420 and 421 have KMAP recertification due in December 2024. TLEC proposes a change to the handling of Medicaid Cost Settlement Funds. Previously TLEC would remit 4% of MCS funds back to the member districts as an administrative fee. TLEC proposes that all recertification fees will be paid by TLEC, and TLEC shall retain future MCS funds in their entirety. TLEC will remain the remitter for any overpayment to member districts, determined in the cost settlement process.

8. **Executive Session**

A. Matters Relating to Student Matters- Executive Session

Motion was made by Jennifer Hamlet and seconded by Tanner Black, to enter executive session with the board and administrators present beginning at 6:54 p.m. for a period of time not to exceed ten minutes for the matters relating to student(s). Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7:04 p.m. in the TLEC boardroom. The meeting returned to open session at 7:04 p.m

Motion was made by Jennifer Hamlet and seconded by Ryan Sink, and passed unanimously to continue the executive session an additional five minutes at 7:04 p.m. for the purpose of discussing matters relating to students(s). The meeting will return to open session at 7:09 p.m. The meeting returned to open session at 7:09 p.m.

B. Matters Relating to Personnel Matters- Executive Session

-Personnel Changes

Motion was made by Jennifer Hamlet and seconded by Jim Lohmeyer, to enter executive session with the board and administrators present beginning at 7:10 p.m. for a period of time not to exceed ten minutes for the matters relating to personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7:15 p.m. in the TLEC boardroom. The meeting returned to open session at 7:15 p.m

C. Matters Relating to Negotiations- Executive Session

-No Issues

D. Action on Items Discussed in Closed Session-

Jennifer Hamlet made a motion to approve personnel changes as presented.

The motion was seconded by Tanner Black, and passed unanimously.

Prior to adjournment Caroline Green spoke to the BOD regarding details pertaining to LETRS training stipends throughout the member districts.

Adjournment

Jennifer Hamlet motioned to adjourn the meeting at 7:20 p.m. Motion was seconded by Jim Lohmeyer and it passed unanimously. The next regular board meeting will be held Monday January 13, 2025 at 6:30 p.m. at the Three Lakes Educational Coop Boardroom.