

Nonresident Enrollment Basics - 11.7.24

District nonresident enrollment policy and subsequent revisions shall be posted on the school district's website through a link on the school district's website homepage titled "open enrollment information."

By January 1st (2025)

- From January 1 through June 15, each school district shall accept applications from nonresident students who are seeking to enroll in and attend the school district in the next succeeding school year. Applications shall be on a form and in a manner determined by the school district.

Consider

- Evaluate the “good standing” status of current nonresident students per board of education policy.

By May 1st

- determine student enrollment capacity (annually)
 - for grades K-8, based on student-teacher ratio for each classroom
 - for grades 9-12, based on building and/or program for each building
- determine student enrollment projections for the next school year (annually)
- determine nonresident student enrollment capacity (annually)

By June 1st

- publish on the district website the number of open seats available to nonresident students in each grade level for each school building for the next school year. (annually)
 - for grades K-8, based on student-teacher ratio
 - for grades 9-12, based on building and/or program capacity
- provide notice and make nonresident applications available (annually)
- (not required) publish on the district website the student enrollment projections for the next school year

Between January 1 - June 15

- collect completed applications for nonresident enrollment
- finalize nonresident enrollment selection process/procedures, including requests received after June 15
- prepare a communication plan for nonacceptance/denial of enrollment

Between June 16 - July 15

- conduct a random nonresident student lottery to fill enrollment capacity slots when nonresident enrollment applications exceed approved capacity (annually).

By July 30

- provide to the parent or person acting as a parent of a nonresident student who was not accepted for or denied enrollment the reason for the nonacceptance or denial and an explanation of the nonresident student selection process

Consider:

- publish enrollment projections and supporting documentation
- provide the nonresident denial appeal process