

**THREE LAKES EDUCATION COOPERATIVE
BOARD OF DIRECTORS MEETING
April 8, 2024**

1. Opening of Meeting

A. Call to Order

Todd Peterson called to order the Three Lakes Educational Cooperative Board of Directors meeting at 6:30 p.m. on Monday May 13, 2024 at the TLEC Board Room.

B. Roll Call

The following individuals were present:

BOARD MEMBERS

Ryan Sink
Todd Peterson
Jennifer Hamlet (Absent)
Braden Anshutz
Jamie Bowman (Arrived @ 6:45)
Eric Struttman

OTHERS:

Caroline Green
Michelle Heiman
Dee Wiley

C. Approval of Agenda

Todd Peterson made a motion to approve the agenda as presented. Motion was seconded by Eric Struttman and passed unanimously.

2. Consent Agenda

- A. Approval of Minutes
- B. Approval of Warrant Register/Payables
- C. Approval of PDC Plans and Points
- D. Approval of Consent Agenda

Todd Peterson made a motion to approve the consent agenda as presented. Motion was seconded by Eric Struttman and passed unanimously.

3. Financials

- A. Financial reports were presented. Expenditures are on pace and only above the prior year by less than one percent. Revenue received is lower, due to less CAT aid, and Medicaid monies received.

4. District Consultation

- A. 2024-25 Supplemental and 2023-24 Extended School Year (ESY) including PreK screening contracts were presented for board approval.

Todd Peterson made a motion to approve the Supplemental and ESY (including PreK screenings) as presented. Ryan Sink seconded the motion and it passed unanimously.

- B. PreK MOUs for 2024-25 received from USD 287,420,421 and 434 were presented for BOD approval.

Todd Peterson made a motion to approve the 2024-25 PreK MOUs as presented. Ryan Sink seconded the motion and it passed unanimously.

- C. (2) Contracts with Solient for contracted SLP teletherapy services were presented for BOD approval. TLEC has reduced contracted SLPs to two from three for 2024-25.

Todd Peterson made a motion to approve (2) contracts with Solient for SLP teletherapy services. Motion was seconded by Jamie Bowman and passed unanimously.

- D. TLEC has reviewed and updated the PDP 5 Year plan, modeled after a Greenbush plan. The updated 5 year PDP plan was presented to the BOD for approval.

Todd Peterson made a motion to approve the 5 year PDP plan as presented. Jamie Bowman seconded the motion and it passed unanimously.

- E. Contracts for VI services with non-member districts USD 244, 253 and 290 were presented for BOD approval.

Todd Peterson made a motion to approve the 2024-25 VI contracts with USD 244, 253, and 290. Motion was seconded by Brady Anshutz and passed unanimously.

- F. Due to supervisory requirements, TASN recommends and TLEC is requesting BOD approval to change the *Registered Behavior Technician* job description to *Behavior Technician*.

Todd Peterson made a motion to approve the job description change from Registered Behavior Technician (RBT) to Behavior Technician (BT). Motion was seconded by Jamie Bowman and passed unanimously.

- G. A working draft of the 2024-25 budget was presented for discussion and input. SB 387-K12 Budget Education Bill, awaiting signature from the governor, is projected to allocate \$2.5 million in ARPA funds that will be distributed as a part of categorical aid (with an added February payment date. Early predictions estimate this around \$450,000). The remaining \$73 million must be distributed based on a schedule established by the State Board of Education.

2024-25 Categorical Aid estimations are predicted to be lower than current year figures. IDEA VI-B estimations have also come in lower than current year figures, causing an estimated drop in revenue for 2024-25.

Core items affecting the 2024-25 budget are: Estimated revenue reduction due to CAT Aid and IDEA funds, SB 387- distribution outcome, potential move of (one or both) Next Step and Frameworks program out of the current location, 23-24 Paraeducator salary increases, minibus acquisition, as well as potential certified raises.

Staffing for 2024-25 was reviewed and discussed. TLEC will advertise a half time nurse position to fill the opening position at OCES. If TLEC cannot find an appropriate applicant, current nurse hours contracted by member districts will be reduced to cover the open position at OCES.

- H. Referrals for younger students to attend Frameworks have increased through 2023-24. Our current facility doesn't meet needs to successfully house lower and upper grade students. Project Plus (an external alternative day school, operated by Greenbush) whom we have utilized in the past, has reported that they have no openings available for the 2024-25 school year. Currently there are 4 students enrolled in Frameworks with 5-8 total expected for 24-25. At Next Step there are currently 4 students enrolled, with 9-11 total expected for 24-25.

TLEC has explored the option presented by USD 454 of moving the Next Step and Frameworks to the open facility in Burlingame. Operating costs will be relatively the same as current year expenditures. Majority expense of this move would be updating the facility to meet program needs. A bid to add a padded room, add/update current kitchen area, laundry services, and paint was obtained from DCS and presented. TLEC feels the proposal cost is extreme, and has opted to seek bids elsewhere. There is also a need for additional cameras and locks. Updating/remodeling the facility in stages vs. all at once was discussed. TLEC will bring updated options/ proposals for the Next Step/Frameworks program potential move, to the BOD meeting in June for review and discussion.

5. Superintendent/Board Member Discussion Items

- A. Janine Henry presented the ECSE Pre-K screening schedules and ECSE exclusive training dates for 2024-25 at the SAC meeting. The schedule was reviewed at the BOD meeting.
- B. Due to newly enacted reporting requirements on ESSER capital improvement projects and after speaking with KSDE for guidance. It was decided that TLEC will reallocate expenses for the TLEC North building remodel originally reported paid using ESSER funds, to reflect that this project was not paid with federal ESSER funds. TLEC will report the updated quarterly ESSER expenses to reflect this change, for member districts prior to the next quarterly submission date.

6. Executive Session

- A. Matters Relating to Student Issues- Executive Session

-Student Issue

Motion was made by Todd Peterson and seconded by Jamie Bowman to enter executive session with the board and TLEC administration present beginning at 7:25 p.m. for a period of time not to exceed five minutes for the matters affecting student(s). Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7:30 p.m. in the TLEC boardroom. The meeting returned to open session at 7:30 p.m

B. Matters Relating to Personnel Issues- Executive Session

-Personnel Changes

-Evaluations

-Grievance

-Non-Renewal

Motion was made by Jamie Bowman and seconded by Jamie Bowman to enter executive session with the board and TLEC administration present beginning at 7:32 p.m. for a period of time not to exceed twenty minutes for the matters relating to Personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7:52 p.m. in the TLEC boardroom. The meeting returned to open session at 7:52 p.m

C. Matters Relating to Negotiations- Executive Session

-Negotiations Update

There was no executive session pertaining to Negotiations.

D. Action on Items Discussed in Closed Session-

Todd Peterson made a motion to approve the personnel changes (with the removal of Misty Fowler) as presented. The motion was seconded by Brady Anshutz and passed unanimously.

Brady Anshutz made a motion to approve the non-renewal of Debra Arnold's teaching contract. The motion was seconded by Todd Peterson and passed unanimously.

Adjournment

Todd Peterson motioned to adjourn the meeting at 8:03 p.m. Motion was seconded by Brady Anshutz, and it passed unanimously. The next regular board meeting will be held Monday June 10, 2024 at 6:30 p.m. at the Three Lakes Education Cooperative office in Lyndon.