

**THREE LAKES EDUCATION COOPERATIVE
BOARD OF DIRECTORS MEETING
April 11, 2022**

1. Opening of Meeting

A. Call to Order

Eric Ratzloff called to order the Three Lakes Educational Cooperative Board of Directors meeting at 6:30 p.m. on Monday April 11, 2022 at the TLEC Board Room.

B. Roll Call

The following individuals were present:

BOARD MEMBERS

Rusty Ecord (Alternate)
Todd Peterson
Eric Ratzloff
Madison Sowers (Absent)
Jamie Bowman
Greg McCurdy (Absent)

OTHERS:

Dr. Kathy Mickelson
Michele Luksa
Dee Wiley

C. Approval of Agenda

Eric Ratzloff made a motion to approve the agenda as presented. Motion was seconded by Todd Peterson and passed unanimously.

2. Consent Agenda

- A. Approval of Minutes
- B. Approval of Warrant Register/Payables
- C. Approval of Personnel Changes
- D. Approval of PDC Plans and Points
- E. Approval of Consent Agenda

Warrant Register/Payables were reviewed.

- Personnel changes were presented. There were two paraeducators hired while three resigned. We have had one certified teacher resign upon completion of the 2021-22 school year in OCES. This opens a vacancy there. We have interested applicants and will schedule interviews. We are currently gathering preschool numbers in our buildings. Some preschool numbers have decreased. We are communicating with school administrators about different staffing and program options to consider.

TLEC has hired an OT to fill the open position left by Marilyn Runyon, and continues to employ an additional OT, as well as two COTAs. Amber Nichols (SLP- 287, OAC) has resigned upon completion of the 2021-22 school year. With resignations, this leaves TLEC with four full-time SLPs on staff. TLEC will need to employ three full-time SLPs to fill our vacancies and is actively seeking applicants. If TLEC cannot find a replacement, contracted services will be utilized. Contracted services will most likely be delivered via teletherapy with assistance from paraeducators. Teletherapy providers will be assigned by district/building.

Student counts at OAC show the need for another certified teacher. If USD 434 can find space to house a new position, TLEC will try to fill it.

Eric Ratzloff made a motion to approve the consent agenda as presented. Motion was seconded by Pam Masters and passed unanimously.

3. Financial Information/Discussion

- A. Financial reports were reviewed. Revenue and Expenses were both higher than previous years. There is one Categorical Aid payment yet to be received this fiscal year. TLEC intends to fund the Autism Instructional Aid, Social Worker and Certified Teacher (OCES) for the 2022-2023 school year with remaining ESSER funds and continue to do so as long as possible. Increased contracted SLP services next year will add to future expenses.

4. District Consultation

- A. Varney & Associates presented our 2020-21 FY audit via ZOOM at the BOD meeting, April 11, 2022. They report a clean audit with no concerns.
- B. A letter proposing engagement with Varney & Associates for the fiscal years 23, 24 and 25 at a rate not to exceed \$4750.00 was presented for approval.

Eric Ratzloff made a motion to approve TLEC's engagement with Varney & Associates as the audit provider for fiscal years 23,24 & 25 at a rate not to exceed \$4750.00. The motion was seconded by Rusty Ecord and passed unanimously.

- C. IDEA assurances: Guaranteeing that federal funds will be spent only as allowed, will be presented to the BOD for annual approval.

Eric Ratzloff made a motion to approve the IDEA assurances as presented. The motion was seconded by Todd Peterson and passed unanimously.

- D. Three contracts will be presented for BOD approval. Giant communications (installation and services for phone & internet at TLEC north). Infinitec (online professional development used by all six member districts). KASB (membership and access to the legal fund).

Eric Ratzloff made a motion to approve the contract/ service agreement with Giant Communications as presented. The motion was seconded by Rusty Ecord and passed unanimously.

Eric Ratzloff made a motion to approve the Infinitec contract as presented. The motion was seconded by Pam Masters and passed unanimously.

Eric Ratzloff made a motion to approve the membership with KASB and contract for access to the legal fund as presented for the cost of \$5500.00. The motion was seconded by Rusty Ecord and passed unanimously.

5. Superintendent/Board Member Discussion Items

-No District Consultation Items-

6. Executive Session

- A. Matters Relating to Student Issues- Executive Session

No Executive Session-

B. Matters Relating to Personnel Issues- Executive Session

-Phase 3 Evaluations

Motion was made by Eric Ratzloff and seconded by Todd Peterson to enter executive session with the board and administrators present beginning at 7:11 p.m. for a period of time not to exceed ten minutes for the matters relating to Personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7:21 p.m. in the TLEC boardroom. The meeting returned to open session at 7:21 p.m.

Motion was made by Eric Ratzloff and seconded by Pam Masters and passed unanimously to continue the executive session an additional two minutes at 7:22 p.m. for the purpose of discussing matters relating to Personnel. The meeting will return to open session at 7:24 p.m. The meeting returned to open session at 7:24 p.m.

C. Matters Relating to Negotiations- Executive Session

-Negotiation Letter From AFT

Motion was made by Eric Ratzloff and seconded by Rusty Ecord to enter executive session with the board, administrators, and the board clerk present beginning at 7:25 p.m. for a period of time not to exceed ten minutes for the matters relating to Negotiations. Justification of the executive session is to protect the cooperative's right to the confidentiality of its negotiating position and the public's interest. The meeting will return to open session at 7:35 p.m. in the TLEC boardroom. The meeting returned to open session at 7:35 pm.

Motion was made by Eric Ratzloff and seconded by Rusty Ecord and passed unanimously to continue the executive session an additional seven minutes at 7:35 p.m. for the purpose of discussing matters relating to Negotiations. The meeting will return to open session at 7:42 p.m. in the TLEC boardroom.

D. Action on Items Discussed in Closed Session-

There was no action on items discussed in the Closed Section.

Adjournment

Eric Ratzloff motioned to adjourn the meeting at 7:43 p.m. Motion was seconded by Todd Peterson and it passed unanimously. The next regular board meeting will be held Monday May 9, 2022 at 6:30 p.m. at the Three Lakes Education Cooperative office in Lyndon.