

**THREE LAKES EDUCATION COOPERATIVE  
BOARD OF DIRECTORS MEETING  
December 13, 2021**

**1. Opening of Meeting**

A. Call to Order

Eric Ratzloff called to order the Three Lakes Educational Cooperative Board of Directors meeting at 6:30 p.m. on Monday December 13, 2021 at the TLEC Board Room.

B. Roll Call

The following individuals were present:

**BOARD MEMBERS**

Julie Spielman  
Brent Johnson (Absent)  
Eric Ratzloff  
Madison Sowers  
Brandi Shaffer  
Greg McCurdy

**OTHERS:**

Dr. Kathy Mickelson  
Michele Luksa  
Dee Wiley

C. Approval of Agenda

Eric Ratzloff made a motion to approve the agenda as presented. Motion was seconded by Greg McCurdy and passed unanimously.

**2. Consent Agenda**

- A. Approval of Minutes
- B. Approval of Warrant Register/Payables
- C. Approval of Personnel Changes
- D. Approval of PDC Plans and Points
- E. Approval of Consent Agenda

Warrant/Payables were reviewed.

Four paraeducators were added to the staff, and has been transferred to WFEW PK from WFEW E.Hendee. There were two resignations, one paraeducator and the sign language interpreter hired to provide services in 421. The student that necessitated interpreter services has transferred back to KSSD.

Greg McCurdy made a motion to approve the consent agenda as presented. Motion was seconded by Madison Sowers and passed unanimously.

**3. Financial Information/Discussion**

- A. Revenue was down marginally with expenditures up from previous years presented, due in part to raises awarded for 2021-22. It is likely we will see this trend continue in the coming months.

**4. District Consultation**

- A. TLEC received letters from KSDE indicating all member districts were 100% compliant for Indicator 11 (Evaluation Timeline Data) for the 2020-21 school year.
- B. TLEC received letters from KSDE indicating all five of the member districts reviewed were 100% compliant for the IDEA Gifted Review. USD 434 is scheduled for review in 2022-2023

**5. Superintendent/Board Member Discussion Items**

*No Superintendent/Board Member Discussion Items*

**6. Executive Session**

- A. Matters Relating to Student Issues- Executive Session

*No Executive Session-*

- B. Matters Relating to Personnel Issues- Executive Session

- *Director Update*
- *Paraeducator Insurance Survey*

Motion was made by Eric Ratzloff and seconded by Madison Sowers to enter executive session with the board and administrators present beginning at 6:32 p.m. for a period of time not to

exceed ten minutes for the matters relating to Personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 6:42 p.m. in the TLEC boardroom. The meeting returned to open session at 6:42 p.m.

Motion was made by Eric Ratzloff and seconded by Madison Sowers and passed unanimously to continue the executive session an additional ten minutes at 6:42 p.m. for the purpose of discussing matters relating to Personnel. The meeting will return to open session at 6:52 p.m. in the TLEC boardroom. The meeting returned to open session at 6:52 p.m.

C. Matters Relating to Negotiations- Executive Session

*No Executive Session-*

D. Action on Items Discussed in Closed Session-

***No Action on Items Discussed in Closed Session-***

**Adjournment**

Eric Ratzloff motioned to adjourn the meeting at 7:05 p.m. Motion was seconded by Brandi Shaffer, and it passed unanimously. The next regular board meeting will be held Monday January 10, 2022 at 6:30 p.m. at the Three Lakes Education Cooperative office in Lyndon.

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