

**THREE LAKES EDUCATION COOPERATIVE
BOARD OF DIRECTORS MEETING
August 9, 2021**

1. Opening of Meeting

A. Call to Order

Eric Ratzloff called to order the Three Lakes Educational Cooperative Board of Directors meeting at 6:30 p.m. on Monday August 9, 2021 at the TLEC Board Room.

B. Roll Call

The following individuals were present:

BOARD MEMBERS

_____ Julie Spielman
Brent Johnson
Eric Ratzloff
Madison Sowers
Brandi Shaffer
Greg McCurdy

OTHERS:

Dr. Kathy Mickelson
Michele Luksa
Dee Wiley

C. Approval of Agenda

Eric Ratzloff made a motion to approve the agenda as presented. Motion was seconded by Madison Sowers and passed unanimously.

2. Consent Agenda

- A. Approval of Minutes
- B. Approval of Warrant Register/Payables
- C. Approval of Personnel Changes
- D. Approval of PDC Plans and Points
- E. Approval of Consent Agenda

Warrant/Payables were reviewed.

Personnel changes were presented. There were thirteen paraeducator resignations with approx half of those leaving TLEC for employment within member districts. A preschool teacher at OCES (E.Tice) has resigned and accepted a position as instructor for the Ottawa-Wellsville Infant Toddler Service Program that will take over local services. Five

paraeducators were hired, and one certified teacher was hired to fill the position at OCES-PK vacated by E.Tice. TLEC is currently interviewing and filling positions as soon as possible.

Eric Ratzloff made a motion to approve the consent agenda as presented. Motion was seconded by Julie Spielman and passed unanimously.

3. Financial Information/Discussion

A. Financial Reports were reviewed. Expenditures and revenue were both lower than the previous year. Local Assessments will begin to roll in during August.

4. District Consultation

A. Board Policy updates were presented for approval and adoption.

Eric Ratzloff made a motion to rescind all organizational policy actions made during July 2020 and adopt all amended and current written policies and handbooks for the 2021-22 school year. Motion was seconded by Greg McCurdy and passed unanimously.

B. The 2021-22 Teletherapy SLP contract for USD 454 with Greenbush was presented for approval. If TLEC is able to find “in-person” services, the contract with Greenbush can be terminated with 30 days notice.

Eric Ratzloff made a motion to approve the 2021-22 Greenbush Teletherapy contract as presented.. Motion was seconded by Madison Sowers and passed unanimously.

C. A contract with Quantum for SLP services for A. Nichols' maternity period (9 Wks) was presented for approval.

Madison Sowers made a motion to approve the contract for SLP services with Quantum for the first quarter of 2021-22. Motion was seconded by Greg McCurdy and passed unanimously.

D. Karlin & Long, LLC has restructured their firm's structure and will no longer provide audit services. They have identified Varney & Associates, CPAs, LLC, a Kansas CPA firm for our auditing needs. TLEC administration will recommend using Varney & Associates for a term of one year to be evaluated in Spring of 2022.

Julie Spielman made a motion to approve Varney & Associates as the official auditor for 2021-22. Motion was seconded by Brandi Shaffer and passed unanimously.

E. The KSSB service plan for O&M Services for USD 420 was presented for approval.

Brent Johnson made a motion to approve the contract for O&M Services through KSSB for 2021-22. Motion was seconded by Brandi Shaffer and passed unanimously.

F. The KSDE 2021-22 Budget was presented and will be submitted for approval at the August BOD meeting. The rollover from 2020-21 is at a good level. Categorical Aid is projected down for 2021-22. TLEC was recently informed that a student from KSD is possibly returning to his home district (421) which would necessitate the purchase of daily interpreter services. Assessments weren't raised for the 2021-22 year. At the time of determination expenditures for 2020-21 were not final, and negotiations hadn't begun. If salaries and other expenditures rise above the budgeted percentage, fifth assessments are a possibility for 2021-22. AFT negotiators have floated the possibility of certified employees paying the 10% of their health insurance allowable, to make available a pool of money to be used towards salaries.

Madison Sowers made a motion to approve the KSDE budget for 2021-22. Motion was seconded by Brandi Shaffer and passed unanimously.

5. Superintendent/Board Member Discussion Items

A. Ottawa-Wellsville Infant Toddler Program will take over services for the Osage County Infant Toddler Program in August 2021. As previously mentioned Elizabeth Tice, previously a certified teacher at OCESPK will be the instructor for our area. A smooth transition is expected.

B. The Frameworks program is in need of two paraeducators. If the Frameworks program cannot be staffed adequately there is a possibility that students would be absorbed back into their member districts or possibly Project Plus. There are eight students expected in the program with two of those students beginning the process of integration back into their member districts. There is a determination process and data requirements for qualification into or out of the program.

C. Unless directed by KDOL at a later date TLEC, and it's member districts will not offer "Covid Leave" for absences (illness/ quarantine) due to COVID-19. Personal sick leave, then discretionary leave may be used to cover COVID absences.

5D. TLEC presented the Indicator 13 compliance letter from KSDE, determining that all member districts were 100% compliant in all regulatory areas of the Secondary Transition data review.

6. Executive Session

A. Matters Relating to Student Issues- Executive Session

No Executive Session-

B. Matters Relating to Personnel Issues- Executive Session

Health Insurance-

Motion was made by Eric Ratzloff and seconded by Madison Sowers to enter executive session with the board and administrators present beginning at 7:07 p.m. for a period of time not to exceed ten minutes for the matters relating to Personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7:17 p.m. in the TLEC boardroom. The meeting returned to open session at 7:17 p.m.

Motion was made by Eric Ratzloff and seconded by Madison Sowers and passed unanimously to continue the executive session an additional fifteen minutes at 7:18 p.m. for the purpose of discussing matters relating to Personnel. The meeting will return to open session at 7:33 p.m. in the TLEC boardroom.

C. Matters Relating to Negotiations- Executive Session

Negotiations Update-

Motion was made by Eric Ratzloff and seconded by Madison Sowers to enter executive session with the board and administrators present beginning at 7:34 p.m. for a period of time not to exceed ten minutes for the matters relating to Negotiations. Justification of the executive session is to protect the cooperative's right to the confidentiality of its negotiating position and the public's interest. The meeting will return to open session at 7:44 p.m. in the TLEC boardroom. The meeting returned to open session at 7:44 pm.

Motion was made by Eric Ratzloff and seconded by Madison Sowers and passed unanimously to continue the executive session an additional ten minutes at 7:45 p.m. for the purpose of

discussing matters relating to Negotiations. The meeting will return to open session at 7:55 p.m. in the TLEC boardroom.

D. Action on Items Discussed in Closed Session-

There was no action on items discussed in the Closed Section.

Adjournment

Eric Ratzloff motioned to adjourn the meeting at 7:57 p.m. Motion was seconded by Greg McCurdy, and it passed unanimously. The next regular board meeting will be held Monday September 16, 2021 at 6:30 p.m. at the Three Lakes Education Cooperative office in Lyndon.