

**THREE LAKES EDUCATION COOPERATIVE
BOARD OF DIRECTORS MEETING
February 8, 2021**

1. Opening of Meeting

A. Call to Order

Eric Ratzloff called to order the Three Lakes Educational Cooperative Board of Directors meeting at 6:33 p.m. on Monday February 8, 2021 at the TLEC Board Room.

B. Roll Call

The following individuals were present:

BOARD MEMBERS

Julie Spielman
Brent Johnson (Absent)
Eric Ratzloff
Madison Sowers
Brandi Shaffer (Absent)
Greg McCurdy

OTHERS:

Dr. Kathy Mickelson
Michele Luksa
Dee Wiley

C. Approval of Agenda

Julie Spielman made the motion to approve the agenda. Motion was seconded by Eric Ratzloff and passed unanimously.

2. Consent Agenda

- A. Approval of Minutes
- B. Approval of Warrant Register/Payables
- C. Approval of Personnel Changes
- D. Approval of PDC Plans and Points
- E. Approval of Consent Agenda

Warrant/Payables were reviewed.

Personnel Changes were discussed. Five Paraeducator positions were filled. Three Paraeducators resigned, and there were two Paraeducator terminations.

Julie Spielman made the motion to approve the consent agenda as presented. Motion was seconded by Greg McCurdy and passed unanimously.

3. Financial Information/Discussion

A. Financial Reports

The board reviewed the three-year history report of revenue and expenditures for January. Revenue is up slightly due to ESSER and SPARKS funding. Expenditures by contrast are down slightly as TLEC is spending the special funds slowly.

4. District Consultation

A. KASB policy updates were reviewed. Administration recommends adoption of six updated policies. Eric Ratzloff motioned to adopt the updated board policies as presented, the motion was seconded by Madison Sowers and passed unanimously.

5. Superintendent/Board Member Discussion Items

A. Greenbush Negotiations Training information was presented, and a link to the training was shared. The Professional Negotiations Act now requires all involved in professional negotiations, including administrators, board members, and teachers, to complete an annual training.

B. Beginning in the 2021-2022 school year, a compliance document will be released regarding the dyslexia initiative. The components of this compliance document will include the following areas:

- The required six-hour training for all necessary educators (this is a one-time training).
- Screening of students in kindergarten through grade 12.
- Tiered systems of support for all grade levels in the buildings.
- Structured literacy elements and principles are used for literacy instruction.
- Annual training on dyslexia related topics (beginning in 2022 school year).

Requirements on what tools could be used for screening students, curriculum, as well as implementation of instruction were discussed.

C. KASEA has written a letter to the KSDE Board of Directors requesting that the 10% of ESSER 2 funds directed by KSDE be fully allocated to Special Education. Projected amounts could be up to four times the amount of ESSER 1. ESSER 2 will require the submission of a plan for spending monies before the receipt of funds.

D. TLEC has completed their LPR (Licensed Personnel Report) and uploaded it to KSDE. Member districts can now complete their shared staff portion of the report. Kathy Mickelson has offered to help districts with finishing their report, and any questions about entering SPED.

E. The March BOD meeting falls during Spring Break for USD 434, USD 454, and USD 456. BOD members decided to leave the meeting date on March 8, 2021 as scheduled.

6. Executive Session

A. Matters Relating to Student Issues- Executive Session

Student Incident-

Motion was made by Eric Ratzloff and seconded by Madison Sowers and passed unanimously to enter executive session with the board and administrators present beginning at 6:50 p.m. for a period of time not to exceed five minutes for the matters relating to Student Issues.

Justification of the executive session is for matters relating to actions adversely or favorably affecting a student(s). The meeting will return to open session at 6:55 p.m. in the TLEC board room. The meeting returned to open session at 6:55 p.m.

B. Matters Relating to Personnel Issues- Executive Session

Staffing Needs, Social Worker Position, Director Retirement-

Motion was made by Eric Ratzloff and seconded by Madison Sowers to enter executive session with the board and administrators present beginning at 6:55 p.m. for a period of time not to exceed fifteen minutes for the matters relating to Personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7:10 p.m. in the TLEC board room. The meeting returned to open session at 7:10 p.m.

Motion was made by Eric Ratzloff and seconded by Madison Sowers and passed unanimously to continue the executive session an additional five minutes at 7:10 p.m. for the purpose of discussing matters relating to Personnel. The meeting will return to open session at 7:15 p.m. in the TLEC board room.

Motion was made by Eric Ratzloff and seconded by Madison Sowers and passed unanimously to continue the executive session for an additional five minutes at 7:15 p.m. for the purpose of discussing matters relating to Personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7.20 p.m. in the TLEC board room.

C. Matters Relating to Negotiations- Executive Session

Intent to Negotiate Letter-

Motion was made by Eric Ratzloff and seconded by Madison Sowers to enter executive session with the board and administrators present beginning at 7:20 p.m. for a period of time not to exceed five minutes for the matters relating to Personnel Issues and Negotiations. Justification of the executive session is to protect the cooperative's right to the confidentiality of its negotiating position and the public's interest. The meeting will return to open session at 7:25 p.m. in the TLEC board room. The meeting returned to open session at 7:25 p.m.

D. Action on Items Discussed in Closed Session-

Motion was made by Eric Ratzloff and seconded by Madison Sowers to accept Kathy Mickelson's retirement upon the conclusion of the 2021-2022 school year. The motion passed unanimously.

Adjournment

Madison Sowers motioned to adjourn the meeting at 7:30 p.m. Motion was seconded by Eric Ratzloff, and it passed unanimously. The next regular board meeting will be held Monday, March 8, 2021 at 6:30 p.m. at the Three Lakes Education Cooperative office in Lyndon.