

**THREE LAKES EDUCATIONAL COOPERATIVE  
BOARD OF DIRECTORS MEETING  
August 10, 2020**

**1. Opening of Meeting**

A. Call to Order

Jamie Sowers called to order the Three Lakes Educational Cooperative Board of Directors meeting at 6:30 p.m. on Monday, August 10, 2020 at the Three Lakes Cooperative office in Lyndon.

B. Roll Call

The following individuals were present:

**BOARD MEMBERS:**

Julie Spielman  
Jay Bailey  
Eric Ratzloff  
Madison Sowers  
Brandi Shaffer  
Jamie Sowers

**OTHERS:**

Dr. Kathy Mickelson  
Michele Luksa  
Laura Hogelin  
Dee Wiley

C. Approval of Agenda

Eric Ratzloff made the motion to approve the agenda with the addition of 2F on the consent agenda. Motion was seconded by Jay Bailey and it passed 6-0.

**2. Consent Agenda**

- A. Approval of Minutes
- B. Approval of Warrant Register/Payables
- C. Approval of Personnel Changes
- D. Approval of PDC Plans and Points
- E. Approval of Consent Agenda
- F. Accept resignation of board president/Elect new board president

Personnel changes were reviewed. Since our July board meeting, TLEC has received resignations from eighteen paraeducators. Plans are to cautiously proceed with filling all but the most critical needs positions at this time. Superintendents agreed to advertise the openings on their

district websites and ads are currently running in the local paper and on Facebook.

PDP points submitted for movement on the salary schedule were reviewed.

Jamie Sowers gave the board notice of her resignation as board president effective at the close of the meeting. Jamie will be moving from Melvern community and will be resigning from their board as well. Jay Bailey made the motion to nominate Eric Ratzloff as board president. Motion was seconded by Brandi Shaffer and it passed 6-0. Motion was made by Eric Ratzloff and seconded by Julie Spielman to nominate Jay Bailey as vice-president (replacing Eric Ratzloff). Motion passed 6-0.

Eric Ratzloff made the motion to approve the consent agenda as presented. Motion was seconded by Julie Spielman and it passed 6-0.

### **3. Financial Information/Discussion**

#### *A. Financial Reports*

The board reviewed the three year history report of revenue and expenditures for July.

Along with the USD's, TLEC has applied for county SPARKS funds. If approved, these funds must be spent by December 31<sup>st</sup>. The funds will be used to offset COVID-19 expenses. The board requested that Dr. Mickelson check into the possibility of applying for SPARKS funds from Franklin County since West Franklin is one of the districts served by TLEC. Motion was made by Eric Ratzloff and seconded by Madison Sowers to approve the financial reports as presented. Motion passed 6-0.

### **4. District Consultation**

#### *A. KASB Policy Updates*

Motion was made by Eric Ratzloff and seconded by Jamie Sowers to approve the KASB updates as presented. Motion passed 6-0.

#### *B. Rescind all organizational policy actions made during July 2019 and adopt all amended and current written policies and handbooks for the 2020-21 school year*

Motion was made by Eric Ratzloff and seconded by Madison Sowers to rescind all organizational policy actions made during July 2019 and adopt all amended and current written policies and handbooks for the 2020-21

school year. Motion passed 6-0. It was noted that the review of handbooks will continue and changes are ongoing at this time.

C. *BaSES Services Contract*

The 2020-21 BaSES services contract with Greenbush was reviewed with the board. TIP and Inservice funds will be used to pay for these specialized learning services. Motion was made by Eric Ratzloff and seconded by Madison Sowers to approve the contract as presented. Motion passed 6-0.

D. *Approve the 2020-21 TLEC Budget*

The KSDE Interlocal Code 30 budget was reviewed. Motion was made by Julie Spielman and seconded by Madison Sowers to approve the 2020-21 TLEC budget as presented. Motion passed 6-0.

E. *COVID-19 MOU*

The board reviewed the TLEC COVID-19 MOU. This memorandum of understanding was also reviewed with AFT officers and board representatives and will remain in place for the 2020-21 academic year. Consensus of the board was to adopt the TLEC COVID-19 MOU.

F. *USD 290 Contract for VI Services*

USD 290 contracts with TLEC to provide TVI (Teacher of the Visual Impaired) services. Eric Ratzloff made the motion to approve the TVI contract with USD 290 for 2020-21. Motion was seconded by Brandi Shaffer and it passed 6-0.

5. **Superintendent/Board Member Discussion Items**

A. *TLEC Virtual Inservice*

The agenda for the beginning of the year inservice activities was shared with the board. All inservice activities were held virtually. Planning is underway for the October 12<sup>th</sup> district-wide inservice which will also be held virtually.

B. *Forward ESSER Funds*

Superintendents were reminded to forward the SPED ESSER funds to TLEC when they have received them.

C. TLEC Principals Meeting

The annual meeting with building principals will be held in September at a date yet to be determined. This also will be held via Zoom.

D. *Monthly District Administrative Meetings Dates/Times*

Superintendents were informed that TLEC administration would like to continue attending monthly district administrator meetings to briefly share information concerning SPED issues. Superintendents agreed to let them know when the meetings are scheduled.

E. Remote Preschool Services/Teacher

Several families of preschool students have asked districts about receiving remote learning services. In order to facilitate plans, districts were asked to let TLEC know as there may be a need to assign a preschool teacher to provide half day remote learning services.

**6. Executive Session**

A. Matters Relating to Student Issues – Executive Session

*No executive session was held regarding student issues.*

B. Matters Relating to Personnel Issues - Executive Session

*No executive session was held regarding personnel issues.*

C. *Matters relating to Negotiations - Executive Session*

Motion was made by Eric Ratzloff and seconded by Jay Bailey to enter executive session with the board and administrator's present beginning at 7:49 p.m. for a period of time not to exceed fifteen minutes for matters relating to employer-employee negotiations. Justification of the executive session is to protect the cooperative's right to the confidentiality of its negotiating position and the public's interest. The meeting will return to open session at 8:04 p.m. in the board room. The meeting returned to open session at 8:04 p.m.

D. Action on Items Discussed in Closed Session

August 17<sup>th</sup> or 19<sup>th</sup> at 5:00 p.m. were selected as potential meeting dates for continued negotiation talks with the teachers. Dr. Mickelson will contact the AFT team and see if either of those dates will work.

**Adjournment**

Eric Ratzloff made the motion to adjourn the meeting at 8:10 p.m. Motion was seconded by Madison Sowers and it passed 6-0. The next regular board meeting will be held Monday, September 14, 2020, at 6:30 P.M. at the Three Lakes Educational Cooperative office in Lyndon.

Laura Hogelin  
Laura Hogelin, Board Clerk

\_\_\_\_\_ Approved

\_\_\_X\_\_\_ Unapproved 8-10-20