

**THREE LAKES EDUCATIONAL COOPERATIVE  
BOARD OF DIRECTORS MEETING  
June 8, 2020**

**1. Opening of Meeting**

A. Call to Order

Jamie Sowers called to order the Three Lakes Educational Cooperative Board of Directors meeting at 6:30 p.m. on Monday, June 8, 2020 at the Three Lakes Cooperative office in Lyndon.

B. Roll Call

The following individuals were present:

Julie Spielman, Board representative, USD 287  
Mike Pitts, Board representative, USD 420  
Madison Sowers, Board representative, USD 434  
Pam Masters, Board representative, USD 454  
Jamie Sowers, Board representative, USD 456  
Dr. Kathy Mickelson, Director  
Michele Luksa, Assistant Director  
Laura Hogelin, Board Clerk

Eric Ratzloff, Board representative, USD 421, was absent.

C. Approval of Agenda

Mike Pitts made the motion to approve the agenda as presented. Motion was seconded by Julie Spielman and it passed 5-0.

**2. Consent Agenda**

- A. Approval of Minutes
- B. Approval of Financial Summary and Treasurer's Report
- C. Approval of Warrant Register/Payables
- D. Approval of Personnel Changes
- E. Approval of PDC Plans and Points
- F. Approval of Consent Agenda

Julie Spielman made the motion to approve the consent agenda as presented. Motion was seconded by Madison Sowers and it passed 5-0.

Personnel changes were reviewed. TLEC has four positions remaining to be filled. Available candidates are being interviewed. Open positions include:

- Certified teacher BMS/HS
- Certified teacher Frameworks
- Speech Language Pathologist 421/456/IT
- Social Worker

### **3. Financial Information/Discussion**

#### A. Financial Reports

The board reviewed the three year history report of revenue and expenditures for May. At this time, revenue is down and expenditures are up however, Dr. Mickelson noted we are within budget on expenditures. Motion was made by Mike Pitts and seconded by Madison Sowers to approve the financial reports as presented. Motion passed 5-0.

### **4. District Consultation**

#### A. TLEC Office Phone Upgrade

Information was shared regarding the cost to purchase, rather than lease phones for the proposed upgrade. Motion was made by Julie Spielman and seconded by Mike Pitts to approve purchase and installation of 25 phones in the amount of \$6,744.00 and phone service in the amount of \$328.70 per month. Motion passed 5-0.

#### B. KASB Work Comp Agreement

Motion was made by Mike Pitts and seconded by Pam Masters to approve the 2020-21 KASB Work Comp contract as presented. Motion passed 5-0.

#### C. WebKIDSS Contract FY21

Because storing WebKIDSS data is overloading our servers, TLEC would like to move away from hosting this program. The cost is minimal to have the data moved and stored on Kansas Educational Technology Consortium servers and allow them to serve as the host of the program. Motion was made by Julie Spielman and seconded by Pam Masters to approve the 2020-21 WebKIDSS contract. Motion passed 5-0.

#### D. Final ESY Report

The final ESY report was reviewed. There will not be any "in person" ESY services during the month of June. In person services will be considered for July only if deemed safe. Both Osage and Franklin counties will need to be in Phase IV before resuming in person contact. Typically, the Part C program provides services in homes however, staff are going to need to

conduct meetings via Zoom or in a school building where the environment can be controlled. Motion was made by Jamie Sowers and seconded by Julie Spielman to approve the ESY report as presented. Motion passed 5-0.

E. Kansas Preschool Pilot Grant (USD 420 & USD 434)

Janine Henry, TLEC ECSE/School and Community Integration Specialist, wrote and received funding in the amount of \$71,510 for USD 420 and 434. Districts must have a regular education preschool program in order to qualify.

F. Math Curriculum

Several months ago, a committee was assembled to research and make a recommendation to purchase a Tier 3 math curriculum for TLEC. After reviewing multiple programs, the team is recommending the purchase of the "Do the Math" curriculum. This curriculum will be used for students in kindergarten up to 5<sup>th</sup> grade. The cost to purchase 42 kits plus one day of training is \$33,449.50. This will be a one-time purchase and TLEC will own the program. There are no ongoing costs associated with it. TLEC will use ESSER funds to purchase the program if allowable. Motion was made by Jamie Sowers and seconded by Julie Spielman to purchase the "Do the Math" curriculum. Motion passed 5-0.

5. **Superintendent/Board Member Discussion Items**

A. Strategic Plan

Each June the progress made on the Strategic Plan is reviewed. This is a five year plan that will go through 2022. A copy of the plan was included in the packet. The plan was developed in collaboration with building administrators and the assistance of Greenbush.

B. Medicaid Replacement Aid

Districts should be receiving the final categorical aid payment, transportation aid and Medicaid replacement aid this month. These funds need to be forwarded to TLEC.

C. ESSER Funds Discussion

TLEC will receive ESSER funds in July and will have until September 2022 to spend them. These funds will flow through the districts and superintendents will see they are forwarded to TLEC. Plans are to purchase 2 misting machines. One for the TLEC office and one for the building housing the

Next Step and Frameworks programs. If allowable, these funds will also be used to purchase the math curriculum discussed earlier.

**6. Executive Session**

A. Matters Relating to Student Issues – Executive Session

No executive session was held.

B. Matters Relating to Personnel Issues - Executive Session

No executive session was held.

C. Matters relating to Negotiations - Executive Session

No executive session was held.

D. Action on Items Discussed in Closed Session

No action was taken.

**Adjournment**

Mike Pitts made the motion to adjourn the meeting at 7:50 p.m. Motion was seconded by Madison Sowers and it passed 5-0. The next regular board meeting will be held Monday, July 13, 2020, at 6:30 P.M. at the Three Lakes Educational Cooperative office in Lyndon.

Laura Hogelin  
Laura Hogelin, Board Clerk

\_\_\_\_\_ Approved

\_\_\_X\_\_\_ Unapproved 6-8-20