

**THREE LAKES EDUCATIONAL COOPERATIVE  
BOARD OF DIRECTORS MEETING  
April 13, 2020**

**1. Opening of Meeting**

A. Call to Order

Jamie Sowers called to order the Three Lakes Educational Cooperative Board of Directors meeting at 6:30 p.m. on Monday, April 13, 2020. The meeting was held via Zoom.

B. Roll Call

The following individuals were present:

Julie Spielman, Board representative, USD 287  
Mike Pitts, Board representative, USD 420  
Eric Ratzloff, Board representative, USD 421  
Madison Sowers, Board representative, USD 434  
Pam Masters, Board representative, USD 454  
Jamie Sowers, Board representative, USD 456  
Dr. Kathy Mickelson, Director  
Michele Luksa, Assistant Director  
Laura Hogelin, Board Clerk  
Heather Berckefeldt, TLEC Mentor/Coordinator  
Janine Henry, TLEC ECSE Integration Specialist

C. Approval of Agenda

Mike Pitts made the motion to approve the agenda as presented. Motion was seconded by Julie Spielman and it passed 6-0.

**2. Consent Agenda**

- A. Approval of Minutes
- B. Approval of Warrant Register/Payables
- C. Approval of Personnel Changes
- D. Approval of PDC Plans and Points
- E. Approval of Consent Agenda

Following review, Julie Spielman the motion to approve the consent agenda as presented. Motion was seconded by Mike Pitts and it passed 6-0.

**3. Financial Information/Discussion**

A. Financial Reports

The board reviewed the three year history report of revenue and expenditures for March. Motion was made by Mike Pitts and seconded by Madison Sowers to approve the financial reports as presented. Motion passed 6-0.

**4. District Consultation**

A. ED Program – Classroom Cost Estimates

The verbal cost estimate to renovate the TLEC North facility is \$35,000-\$45,000. Kathy Mickelson noted that she has not received spec's yet and will reach out to Greenbush and have them for the May board meeting. The board asked that she check to make sure we are not required to have more than one bid for the renovation. If TLEC is unable to hire a teacher for the Frameworks program next year, the facility will not be remodeled and other options will be explored.

B. Approve Resolution Regarding Wage Payments

At the recommendation of KASB, the board is asked to approve a resolution regarding wage payments during the emergency school closing. All regular certified, classified and contracted personnel will continue to be paid during this emergency school closing. Motion was made by Madison Sowers and seconded by Pam Masters to approve the resolution as recommended by KASB. Motion passed 6-0.

A. Approve IDEA VI-B Assurances

Motion was made by Mike Pitts and seconded by Julie Spielman to approve IDEA VI-B Assurances for 2020-21. Motion passed 6-0. Approval of assurances is a requirement to access federal funds.

D. Approve KASB Dues and LAF for 2020-21

Motion was made by Eric Ratzloff and seconded by Mike Pitts to approve KASB Dues and LAF Membership for 2020-21. Motion passed 6-0. The cost remains the same as last year. TLEC does not plan to renew the season pass.

E. KSDE SPP Indicators

All districts received a "Meets Requirements" level of determination by meeting substantial compliance on State Performance Plan district-level indicators. This report is based on 2018 data.

5. **Superintendent/Board Member Discussion Items**

Superintendents discussed moving towards continuous learning plans for all students. TLEC is doing the same.

6. **Executive Session**

A. Matters Relating to Student Issues – Executive Session

No executive session was held.

B. Matters Relating to Personnel Issues - Executive Session

- *Phase III Certified Evaluations*
- *Director's Evaluation*

It was noted that the Director's Evaluation will be postponed until the May meeting. Motion was made by Eric Ratzloff and seconded by Mike Pitts to enter executive session with the board and administrators present at 7:12 p.m. for a period of time not to exceed fifteen minutes for the purpose of discussing personnel issues related to non-elected personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. During the executive session, the live streaming of this board meeting will be interrupted and will be continued when the executive session has concluded and the board returns to open session. The meeting will return to open session at 7:27 p.m. via Zoom. Motion passed 6-0. The meeting returned to open session at 7:27 p.m.

C. Matters relating to Negotiations - Executive Session

- *TLEC Letter of Intent*
- *AFT Letter of Intent*

Motion was made by Eric Ratzloff to go into executive session with administrators present at 7:28 p.m. for a period of time not to exceed ten minutes for matters relating to employer-employee negotiations. Justification of the executive session is to protect the cooperative's right to the confidentiality of its negotiating position and the public's interest. During the executive session, the live streaming of this board meeting will be interrupted and will be continued when the executive session has concluded and the board returns to open session. The meeting will return to open session at 7:38 p.m. via Zoom. Motion was seconded by Mike Pitts and it passed 6-0. The meeting returned to open session at 7:38 p.m.

D. Action on Items Discussed in Closed Session

No action was taken.

**Adjournment**

Mike Pitts made the motion to adjourn the meeting at 7:41 p.m. Motion was seconded by Eric Ratzloff and it passed 6-0. The next regular board meeting will be held **Monday, May 11, 2020, at 6:30 P.M. at the Three Lakes Educational Cooperative office in Lyndon.**

Laura Hogelin  
Laura Hogelin, Board Clerk

\_\_\_\_\_ Approved

\_\_\_X\_\_\_ Unapproved 4-13-20