

BCBK - EXECUTIVE SESSION

Sample Motions for Executive Session

A motion looks like the following. “I move we go into executive session to [fill in subject(s)] pursuant to [fill in justification], and the open meeting will resume in the board room at [fill in time].” If the board wishes to invite additional individuals, such as the superintendent, into executive session, they should also mention them in the motion.

| SUBJECTS TO BE DISCUSSED (Provide a brief description of what subject will be discussed while still protecting important privacy interest) | JUSTIFICATION |
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| Example: discuss an individual employee’s performance | non-elected personnel exception under KOMA |
| Example 1: discuss confidential student information Example 2: hold a student discipline appeal hearing | the exception relating to actions adversely or favorably affecting a student under KOMA |
| Example: discuss coding mechanisms PowerSchool uses to secure student data with PowerSchool representatives | the exception for data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships under KOMA |
| Example: discuss potential litigation with our legal counsel | the exception for matters which would be deemed privileged in the attorney-client relationship under KOMA |
| Example: discuss the latest proposal for increasing the base pay rate from the teachers | the exception for employer-employee negotiations under KOMA |
| Example: discuss potential properties for a new middle school site | the exception for preliminary discussion of the acquisition of real property under KOMA |
| Example 1: discuss the high school crisis plan Example 2: discuss the exact placement of security cameras and alarms throughout the buildings | the exception under KOMA for school security matters to ensure the security of the school, its buildings and/or its systems is not jeopardized |