

**THREE LAKES EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS MEETING
September 9, 2019**

1. Opening of Meeting

A. Call to Order

Jamie Sowers called to order the Three Lakes Educational Cooperative Board of Directors meeting at 6:30 p.m. on Monday, September 9, 2019 at the Three Lakes Cooperative office in Lyndon.

B. Roll Call

The following individuals were present:

Julie Spielman, Board representative, USD 287
Mike Pitts, Board representative, USD 420
Eric Ratzloff, Board representative, USD 421
Randy Boudeman, Board representative, USD 434
Pam Masters, Board representative, USD 454
Jamie Sowers, Board representative, USD 456
Dr. Kathy Mickelson, Director
Michele Luksa, Assistant Director
Laura Hogelin, Board Clerk
Fonda Spencer, TLEC certified teacher, USD 456

C. Approval of Agenda

Eric Ratzloff made the motion to approve the agenda as presented. Motion was seconded by Randy Boudeman and it passed 6-0.

2. Consent Agenda

- A. Approval of Minutes
- B. Approval of Financial Summary and Treasurer's Report
- C. Approval of Warrant Register/Payables
- D. Approval of Personnel Changes
- E. Approval of PDC Plans and Points

Personnel changes and PDC plans and points were reviewed with the board.

F. Approval of Consent Agenda

Randy Boudeman made the motion to approve the consent agenda as presented. Motion was seconded by Mike Pitts and it passed 6-0.

3. Financial Information/Discussion

A. Financial Reports

Board members reviewed the three year history report of revenue and expenditures for August. Motion was made by Randy Boudeman and seconded by Julie Spielman to approve the financial reports as presented. Motion passed 6-0.

4. District Consultation

A. Quantum Health Agreement - Approve

Motion was made by Eric Ratzloff and seconded by Jamie Sowers to approve the contract with Quantum Health to provide school psych services. Motion passed 6-0. TLEC still has a need for one additional full time school psych for USD 420.

5. Superintendent/Board Member Discussion Items

A. Strategic Plan

Once scheduled, the Strategic Plan will be updated to reflect attendance at monthly district administrative meetings.

B. Entering Students, Support, Training

Several students with high needs moved into the districts over the summer. These students will require extra planning for services. The TLEC Autism Team and Project Stay have been called upon to assist in this effort. Mandt training for staff will also be scheduled.

6. Executive Session

A. Matters Relating to Student Issues – Executive Session

No executive session was held.

B. Matters Relating to Personnel - Executive Session

Motion was made by Eric Ratzloff to go into executive session at 6:47 p.m. for a period of time not to exceed ten minutes for the purpose of

discussing personnel issues related to non-elected personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 6:57 p.m. in the board room. Motion was seconded by Pam Masters and it passed 6-0. The meeting returned to open session at 6:57 p.m. Motion was made by Eric Ratzloff to continue the executive session at 6:57 p.m. for an additional ten minutes for the purpose of discussing personnel issues related to non-elected personnel. Justification of the executive session is to protect the privacy interests of the individual(s) to be discussed. The meeting will return to open session at 7:07 p.m. in the board room. Motion was seconded by Pam Masters and it passed 6-0. The meeting returned to open session at 7:07 p.m.

C. Matters Relating to Negotiations - Executive Session

Motion was made by Eric Ratzloff to go into executive session at 7:07 p.m. for a period of time not to exceed fifteen minutes for matters relating to employer-employee negotiations. Justification of the executive session is to protect the cooperative's right to the confidentiality of its negotiating position and the public's interest. The meeting will return to open session at 7:22 p.m. in the board room. Motion was seconded by Randy Boudeman and it passed 6-0. The meeting returned to open session at 7:22 p.m. Motion was made by Eric Ratzloff to continue the executive session at 7:22 p.m. for an additional fifteen minutes for matters relating to employer-employee negotiations. Justification of the executive session is to protect the cooperative's right to the confidentiality of its negotiating position and the public's interest. The meeting will return to open session at 7:37 p.m. in the board room. Motion was seconded by Randy Boudeman and it passed 6-0. The meeting returned to open session at 7:37 p.m.

D. Action on Items Discussed in Closed Session

No action was taken.

Adjournment

Eric Ratzloff made the motion to adjourn the meeting at 7:37 p.m. Motion was seconded by Randy Boudeman and it passed 6-0. The next regular board meeting will be held **Monday, October 14, 2019, at 6:30 P.M. at the Three Lakes Educational Cooperative office in Lyndon.**

Laura Hogelin

Laura Hogelin, Clerk

_____ Approved

____X_____ Unapproved 9-9-19