

**THREE LAKES EDUCATIONAL COOPERATIVE
BOARD OF DIRECTORS MEETING
JULY 9, 2018**

Call to Order

Jamie Sowers called to order the regular meeting of Three Lakes Educational Cooperative at 6:30 p.m. Monday, July 9, 2018. The following individuals were present:

BOARD MEMBERS:

Blaine Flory
Todd Peterson
Eric Ratzloff
Randy Boudeman
Pam Masters
Jamie Sowers

OTHERS:

Dr. Kathy Mickelson
Michele Luksa
Laura Hogelin

Election of Board of Directors Officers

Eric Ratzloff made the motion to nominate Jamie Sowers as Board President for 2018-19. Randy Boudeman seconded the motion. Jamie Sowers was elected board president 6-0.

Randy Boudeman made the motion to nominate Eric Ratzloff as Vice-President for 2018-19. Todd Peterson seconded the motion. Eric Ratzloff was elected Vice-President 6-0.

Approval of Agenda

Motion was made by Randy Boudeman to approve the agenda as presented. Motion was seconded by Eric Ratzloff and it passed 6-0.

Approval of Consent Agenda

Randy Boudeman made the motion to approve the consent agenda as presented. Motion was seconded by Eric Ratzloff and it passed 6-0.

Establish Petty Cash Limit for 2018-19 (\$1500)

Randy Boudeman made the motion to establish the petty cash limit at \$1500 for 2018-19. Motion was seconded by Todd Peterson and it passed 6-0.

Appointments

Motion was made by Todd Peterson to approve the following appointments:

- a. Clerk – Laura Hogelin
- b. Deputy Clerk – Kathy Tyson
- c. Treasurer – Kathy Tyson
- d. Agent for KPERs – Laura Hogelin & Diane Whiteside
- e. Attorney – Michael Coffman
- f. Truancy Officer – Assistant Director

- g. Coordinator for Homeless Children – Director
- h. Federal Funds – Director
- i. Food Service Program Representative – Director
- j. Hearing Officer for Free & Reduced Meals – Director
- k. Governmental Relations Representative – Jamie Sowers
- l. Freedom of Information Officer – Laura Hogelin
- m. KBI Point of Contact – Laura Hogelin
- n. 504 Coordinator – Assistant Director

Motion was seconded by Randy Boudeman and it passed 6-0.

Depository for Three Lakes Cooperative funds to remain the First National Bank of Kansas

The First National Bank of Kansas will remain the depository for TLEC funds for 2018-19.

Official Newspaper

Motion was made by Randy Boudeman and seconded by Blaine Flory to approve the Osage County Herald-Chronicle as the official newspaper for 2018-19. Motion passed 6-0.

Authorize treasurer to invest and withdraw idle funds in consultation with the Director

Motion was made by Randy Boudeman and seconded Todd Peterson to authorize the treasurer to invest and withdraw idle funds in consultation with the Director, Motion passed 6-0.

Authorize the clerk to pay bills prior to Coop board meetings on bills which a discount can be taken or on which a penalty can be avoided if paid before the Coop board meetings

Motion was made by Randy Boudeman and seconded by Todd Peterson to authorize the clerk to pay bills prior to Coop board meetings on bills which a discount can be taken or on which a penalty can be avoided if paid before the Coop board meetings. Motion passed 6-0.

Set Coop board meeting times, dates and place (resolution)

Motion was made by Randy Boudeman and seconded by Blaine Flory to adopt the following resolution:

RESOLUTION

Pursuant to K.S.A. 72-8205, the Board of Directors of Interlocal #620, Osage County, Kansas, by resolution duly adopted at its regular meeting held on July 9, 2018, established the following meeting schedule for regular Board of Directors meetings to be held during the 2018-19 school year:

Hour of commencing the meeting:

6:30 p.m.

Day of the week the meeting will be held: *Monday*

Week of the month the meeting will be held: *Second*

Meeting Place: *Interlocal office in Lyndon*

If the established date falls on a Sunday, a legal holiday or a holiday specified by the Board of Directors, such regular meeting will be held on the day following, commencing at the same hour as detailed above.

The Board of Directors reserves the right to adjourn any regular meeting to another time and place.

Motion passed 6-0.

Request Waiver of Generally Accepted Accounting Procedures

Motion was made by Eric Ratzloff and seconded by Randy Boudeman to adopt the resolution to waive GAAP as follows:

WHEREAS, the Board of Directors of Three Lakes Educational Cooperative, Interlocal #620, Osage County, Kansas, has determined that the financial statements and financial reports for the 2017-18 school year to be prepared in conformity with the requirements of K.S.A. 1981 Supp. 75-1120a as amended by S.B. 531 enacted by the 1982 Session of the Kansas Legislature are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board, the Interlocal Cooperative; and

WHEREAS, there are no revenue bond ordinances or resolutions or other ordinances or resolutions of said Interlocal which require financial statements and financial reports to be prepared in conformity with said act of the school year 2018-19.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of Three Lakes Educational Cooperative, No. 620, Osage County, Kansas, in regular meeting fully assembled this 9th day of July, 2018, that the said Board requests the Director of Accounts and Reports to waive the requirements of said law as they apply to the Three Lakes Educational Cooperative Interlocal for the school year 2018-19.

BE IT FURTHER RESOLVED that the said Board shall cause its financial reports of the said Interlocal Cooperative to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of the state.

Motion passed 6-0.

Adopt Home Rule Resolution

Motion was made by Jamie Sowers and seconded by Eric Ratzloff to adopt the home rule resolution as follows:

RESOLUTION TO ESTABLISH HOME RULE BY BOARD OF DIRECTORS

Mr. President, I move the adoption of the following resolution:

RESOLUTION

WHEREAS, The Board of Directors of Interlocal 620, Osage County, Kansas, has determined that the exercise of powers granted by the legislature is of benefit to the board and local patrons; and

WHEREAS, Kansas law authorizes the board to transact all school district business; and

WHEREAS, The Board intends to adopt policies that the board deems appropriate to perform its constitutional duty to maintain, develop and operate local public schools and

WHEREAS, The Board acknowledges that the power granted by law shall not be construed to relieve the board from any obligations to comply with state law; and

WHEREAS The Board acknowledges that the powers granted by law shall not be construed to relieve any other unit of government of its duties and responsibilities prescribed by law; and

WHEREAS, The Board acknowledges that the powers granted by law do not create any responsibility on the part of the Interlocal to assume the duties or responsibilities that are required of another unit of government:

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of Interlocal 620, Osage County, Kansas, that the board shall exercise the power granted by law and by this resolution.

ADOPTED by the Board of Directors of Interlocal 620, Osage County, Kansas the 9th day of July 2018.

Motion passed 6-0.

Rescind all organizational policy actions made during July 2017 and adopt all amended and current written policies and handbooks for the 2018-19 school year

Motion was made by Jamie Sowers and seconded by Randy Boudeman to rescind all organizational policy actions made during July 2017 and adopt all amended and current written policies and handbooks for the 2018-19 school year. Motion passed 6-0.

Reimbursement Rate for Mileage (state rate is 54.5)

Motion was made by Randy Boudeman and seconded by Blaine Flory to approve the reimbursement rate for mileage at the state rate of 54.5¢. Motion passed 6-0.

DISTRICT CONSULTATION

Annual Review of TLEC SPED Services

Special education laws, funding sources, procedures and services are reviewed annually with new board members. Since all current board members have already been provided with this information, it was not reviewed.

Policies, Practices and Procedures

Included in the board packet was a copy of the TLEC Policy, Practices and Procedures. It is a requirement of the state that the board adopts the TLEC Policies, Practices and Procedures document annually. A copy is posted on the TLEC website. Motion was made by Todd Peterson and seconded by Jamie Sowers to adopt the TLEC Policies, Practices and Procedures as presented. Motion passed 6-0.

Legislative Post Audit – K-12 Special Education Funding Audit

TLEC has been selected to participate in a special education funding audit. This audit is designed to help determine how much it costs to provide special education and related services to exceptional children in Kansas. Board members will be provided a copy of the information submitted and the final audit results when they are available.

SPED Information

TLEC SPED cost comparisons were reviewed with the board. Current calculations show TLEC spends an average of \$29,559 per SPED student compared to an average cost of \$11,000 to educate a GenEd student. According to KSDE, some districts are spending up to \$40,000 per SPED student. SPED education costs are clearly rising and ways to reduce those costs are being explored. Items being considered include:

- *Increasing the specialized instruction SPED teachers provide*
- *Reducing inclusion*
- *Providing training to both GenEd and SPED teachers regarding supervision of paraeducators*
- *Moving students with IEP's that have accommodations only to a student improvement plan or a 504 plan*
- *Implementation of GenEd early interventions*
- *Districts administering preschool programs*
- *Districts administering high incidence students*

The projected categorical aid for 2018-19 will be \$30,610. Should this figure hold true it would result in \$425,000 in additional state funding. Superintendents have voted to use these funds as follows:

- reduce 2018-19 district assessments by \$200,000
- use \$200,000 to fund increases in the 2018-19 TLEC budget

- hold \$25,000 in reserve

Superintendents have requested that the 5th assessment and preschool assessment lines not be included in the 2018-19 budget.

There was extended discussion regarding reducing the 2017-18 5th assessment which is needed to maintain the 10% cash carryover balance as outlined in the Interlocal Agreement. Consideration was given to moving some of FY18 encumbrances to FY19 however, it was determined that the savings would be minimal and could pose additional burdens on next year's budget. Motion was made by Randy Boudeman to move 88,500 in encumbrances to FY19. Motion died for lack of a second.

Board members would like to meet with the superintendents to discuss finances and budget needs from 6:00-6:30 p.m. on August 13th prior to the board meeting.

Superintendent/Board Member Discussion Items

Strategic Plan – updated with targeted progress

Matters Relating to Student Issues – Executive Session

No executive session was held for student issues.

Matters Relating to Personnel Issues – Executive Session

No executive session was held for personnel issues.

Negotiations – Executive Session

No executive session was held for negotiations.

Adjournment

Motion was made by Todd Peterson and seconded by Jamie Sowers to adjourn the meeting at 9:20 p.m. Motion passed 6-0. The next regular board meeting will be held **MONDAY, AUGUST 13, 2018, at 6:30 P.M.** at the Cooperative office in Lyndon.

Laura Hogelin, Clerk

____ Approved

Unapproved 7-9-18

